

## Fees – International Students

The annual fee at the University of Rome Tor Vergata is divided into 3 instalments. The first one is equal across students while the second and third will vary depending on family income (please see the Table below to check the exact amount you should pay calculated with the Italian ISEEU system).

Please note: Students applying and being awarded with **Laziodisu scholarship** ([find out more here](#)) will be exempted from fee payment, and will be required to pay only 16 € for the Italian stamp (*marca da bollo*) which you can buy at any *Tabaccheria* in Italy. **Courses taught in English have an extra-fee, which will be added to the second and the third instalments of the University fees, as follows:**

Instalment	Fee	Deadline
1st	€ 488	November 7th
2nd	Fee depending on your family income + 50% of your course extra-fee	March 31 <sup>st</sup>
3rd	Fee depending on your family income + 50% of your course extra-fee	June 1 <sup>st</sup>

### FAQs

#### [How to Certify My Family Income?](#)

##### International Students

Step-by-step procedure:

- **Family Income**  
Obtain your family income in your own Country;
- **Translation and Certification**  
Bring your family income statement to the Italian Diplomatic Authorities in your home Country and after its approval, have it translated into Italian;
- **Codice Fiscale (Fiscal Code)**  
Ask for it to the Italian Diplomatic Authorities in your home country, or once in Italy, go to Agenzia delle Entrate ([find the closest office here](#)) to get it.

Finally:

- **ISEEU Certification**  
Once in Italy go to **CAF\*** and get your **ISEEU Certification** (you will be required to show your family income, ID and Codice Fiscale). CAF will calculate your ISEEU and automatically pass it to the University database. You will receive a confirmation email from the University about ISEEU reception. This service is free of charge.

\*Students must go to CAF agencies which have agreements with the University of Rome Tor Vergata. Please check all these CAF agencies by Postal Code (CAP) or by Town Name (Comune) at:  
[iseeu.uniroma2.it/indirizzi-e-i-numeri-telefonici-e-orari-di-ricevimento-degli-sportelli-caf-convenzionati](http://iseeu.uniroma2.it/indirizzi-e-i-numeri-telefonici-e-orari-di-ricevimento-degli-sportelli-caf-convenzionati)

### What if I do not Want to Certify my Family Income for Privacy Reasons?

Students choosing not to declare their family income will be required to pay the maximum amount of the University fees.

### How Is the 2nd Instalment Calculated?

The 1st instalment corresponds to a fixed amount of € 488, the **second one** will be automatically computed by the Delphi system according to family income data provided by CAF. If the total amount is higher than € 300, it is possible to split the rate in two instalments.

You can get a simulation of your fees amount here:

<http://delphi.uniroma2.it/totem/jsp/simulazioneTasse/sceltaFacolta.jsp> selecting your School and Course.

## EXEMPTIONS

### 6.4.1 – TOTAL EXEMPTIONS:

The following typologies of partial exemptions are to be considered only for those students correctly enrolled for Bachelor and Master of Science/Art degrees.

#### A. STUDENTS WITH DISABILITIES

Students with certificated disabilities, equal or higher than 66%, or students with disabilities recognised by the Italian Law n.104, are totally exempted from the payment of taxes and tuition fees for the enrollment. An appropriate documentation, issued by a competent body, will have to prove the disability and the student will have to show it to the Technical Secretary of the Commission for Disabled (*Segreteria Tecnica della Commissione per l'inclusione degli studenti con Disabilità*) and DSA (CARIS) in Via del Politecnico, 1 (School of Engineering).

The student who has the conditions for the total exemption will have to enroll selecting the option listed on the Delphi page.

The system will release a bulletin of 0.00 euro, which will have to be validated with the AUTH code reported on it. The student is required to show the document of his own disability to the Technical Secretary of Commission for disabled (*Segreteria Tecnica della Commissione per l'inclusione degli studenti con Disabilità*) and DSA (CARIS), within 60 days from the enrollment.

CARIS will check the student's eligibility and

- ❖ if it will be evaluated as proper, CARIS:
  - Will provide for the validation of the fees exemption;
  - Will e-mail the student in order to confirm the exemption of fees;
  - Will send the copy of the disability document to the Students Secretary;
  
- ❖ If it will not be evaluated as proper, CARIS:

- Will rehabilitate the payment of the first instalment;
- Will e-mail the student inviting him/her to pay the first instalment;
- Will communicate to the Students Secretary the non-eligibility of the student for the exemption.

**Please note: In case of “temporary invalidity”, the student will have to repeat the procedure written above for the following academic years.**

## **B. REFUGEES**

Foreign citizens who have been recognized as political refugees are exempted from the payment of university fees. Please note that political refugees students who wish to enroll after the natural duration of their course (*fuori corso*) cannot apply for this exemption. The percentage of students who can take advantage of this exemption cannot be higher than 5% of the total amount of foreign students enrolled in the academic year 2015/2016. The political refugee’s status has to be proved by the student, who will provide official documentation issued by the Italian Commission for Political Refugees at *Ministero dell’Interno*.